

**EMERGENCY PLANNING ADVISORY PANEL  
11 JUNE 1999**

Present: Councillors Adams, Barnard, Flood, Mrs Pile and Veakins

Apologies for absence were received from:  
Councillor Mrs Clifford

**1 Election of Chairman**

**RESOLVED** that Councillor Flood be elected Chairman of the Emergency Planning Advisory Panel for the Municipal Year 1999/2000.

**COUNCILLOR FLOOD IN THE CHAIR**

**2 Appointment of Vice Chairman**

**RESOLVED** that Councillor Mrs Pile be appointed Vice Chairman of the Emergency Planning Advisory Panel for the Municipal Year 1999/2000.

**3 Substitute Member**

The Committee noted the attendance of the following Substitute Member under Standing Order 38:

Councillor Veakins for Councillor Mrs Clifford

**4 Minutes**

**RESOLVED** that the Minutes of the meeting of the Advisory Panel held on 26 February 1999 be approved as a correct record and signed by the Chairman.

**5 Electrical Storms**

The Chairman referred to the recent electrical storms and requested that the Director of Public and Environmental Services take account of their potential detrimental effects on telecommunication equipment, which could have an impact on a response to an emergency situation. The Director stated that he would write to Members of the Panel in relation to this matter.

**6 New Distribution Mechanism for Civil Defence Grant (Item 1)**

The Director of Public and Environmental Services reported on the new Civil Defence Grant distribution mechanism, which would eliminate some of the inconsistencies in grant allocation. The Panel noted that under the new scheme – effective from 1 April 2000 - Bracknell Forest would receive an allocation of £48,000 for 2000/2001 and

£51,522 for 2001/2002; this compared with the current allocation of £35,000. The Panel also noted that in future Civil Defence Grant would be a direct contribution to emergency planning and could not be applied to costs incurred in respect of support services and accommodation.

**RESOLVED** that the new distribution mechanism for Civil Defence Grant be noted and supported.

#### **7 Update on the Development of the Emergency Plan (Item 2)**

The Panel considered a report advising on the progress in the development of the Borough's Emergency Plan. The Panel was advised that Departmental Plans were being revised to take account of the Generic Tiered Response, which had been adopted as the framework within which staff would work in the event of an incident. The Panel also noted the progress with the training programme for specific officers.

The Panel was also advised that following a review, the Emergency Management Centre would be located in Time Square. The Centre would be capable of using the Home Office's Emergency Communications Network.

**RESOLVED** that the ongoing work of the Emergency Planning Officer be noted and supported.

#### **8 Emergency Planning Seminar for Elected Members (Item 3)**

The Panel was advised that the Seminar for Members on Emergency Planning, originally arranged for March, would be taking place on 12 July 1999. The Panel endorsed the use of a specially prepared videotape, which would form part of the seminar. The Panel also noted the key role for elected members in dealing with the media in the event of an emergency incident.

**RESOLVED** that

- (i) the change of date for the Emergency Planning Seminar be noted; and
- (ii) the content of the programme and of the video be endorsed.

#### **9 Special Partnership Focus – Broadmoor Hospital (Item 4)**

The Panel considered a report outlining the development of the relationship between the Borough's emergency planning function and Broadmoor Hospital, which was the only 'risk' installation in the Borough. The Panel noted that this relationship had led to a better mutual understanding of the two organisations. It was agreed that a visit to the hospital should be arranged for the Panel. The Panel also commented on the current siren arrangements in the event of a patient leaving the hospital unattended.

**RESOLVED** that

- (i) the report on the work that is being carried out be noted; and
- (ii) the Panel visit the Hospital for an informal introduction to the systems and processes in which the Council was involved.

10 **Integrated Emergency Management – Millennium (Item 5)**

The Panel considered a report which outlined the Council's approach to the Millennium and in particular the work of the Millennium Steering Group. An important feature of this approach was Integrated Emergency Management, which would be applicable to Millennium related incidents. The Panel made suggestions with regard to the prevention of events where emergency incidents might occur and the identification of potential problem areas in advance of the Millennium celebrations.

**RESOLVED** that the report be noted.

The meeting commenced at 3.45pm  
and concluded at 5.30pm

**CHAIRMAN**